

We are looking for enthusiastic, self motivated & hard working individuals for following posts

Assistant Manager - Sales and Marketing

Responsibilities

- Coordinate all sales, marketing, advertising and promotional activities
- Submit weekly, monthly, quarterly, and annual departmental performance reports to the Sales and Marketing Manager
- Carry out market research to identify potential business development
- Implement day to day operations according to the rules & regulation of the company
- Train subordinates for day to day job functions and monitor them
- Ensure thorough quality control processes are in place with regard to
 - All processes & procedures of departments under supervision
 - Documentation with regard to above

Education Qualification

- A Bachelor's degree from an accredited university or Diploma in Business Administration,
- Minimum 3 years of working experience in related field
- A proven track record of sales leadership success
- Excellent oral and written communication skills

BENEFITS AND SALARY

Gross Salary : 10000 - 15000
(Negotiable)

- Living Allowance
- Phone Allowance

Email or send your CV along with copies of academic certificates & national Identity card to:

hr.printers@novelty.com.mv

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